



State of Arizona
Department of Education

May 16, 2016

On behalf of Arizona's Sixteenth Annual Transition Conference Planning Committee, you are invited to exhibit your products, materials, strategies, and ideas at Arizona's Sixteenth Annual Transition Conference, *Trending in Transition; Education, Engagement, Employment*, which will be held on August 29 – 31, 2016, at the Talking Stick Resort in Scottsdale, AZ. This year's event is a continuation of the successful conferences offered over the past 15 years. We expect approximately 800 participants, representing a wealth of professional and dedicated special and general educators, administrators, higher education disability resource coordinators, adult service agency providers, as well as transition-aged youth, young adults, and family members.

In order to ensure a description of the vendor/exhibitor organization is included in the 2016 conference brochure, registration to be a vendor/exhibitor is needed by **June 5, 2016**. Applications are accepted on a first-come, first-served basis; please complete the application as early as possible, but no later than June 5, 2016. Vendor/exhibitor registration will be processed online at the following site: <http://ucut.it/vendor16>. **Once your application is received, you will be contacted regarding acceptance as a vendor/exhibitor within 1-2 weeks.**

Youth/Family Sponsorship

Vendor/exhibitors are encouraged to make an additional commitment by sponsoring youth and/or family member attendance at the conference. Sponsors will receive special acknowledgement within the conference brochure. Any dollar amount is accepted, but youth/family member conference costs are as follows: registration is \$200.00 per person; hotel accommodations (for those traveling from out of town) are \$89.00 per night (inclusive of tax and fees). Please indicate your sponsorship commitment on the registration application.

Door Prize Donation

Conference organizers have included a dedicated vendor/exhibitor break on Tuesday, where no other activities are occurring. Similar to past years, conference participants will be encouraged to visit vendors and exhibitors through the promotion of raffle prizes. In order to be eligible for the raffle, conference participants must make contact with each vendor/exhibitor and obtain a sticker verifying the visit. Verification stickers will be placed on a "Vendor/Exhibitor Raffle Card," which when completely filled, can be submitted for one entry in a raffle prize drawing. The drawing provides an additional opportunity for participants to learn about vendor/exhibitors since acknowledgement will be given to the source of each raffle prize. Raffle prizes will be awarded at a reception being held Tuesday, August 30, 2016, from 5:00 p.m. – 6:30 p.m. Please indicate your raffle prize donation on the registration application.

Join us in disseminating information at Arizona's premier conference for stakeholders involved in the successful transition of youth and young adults with disabilities to adult life. We look forward to working with you this year! If you have any questions or suggestions, please contact me at (602) 364-4022 or via e-mail at aanya.rispoli@azed.gov.

Sincerely,

Aanya Rispoli
Exceptional Student Services
Arizona Department of Education